

## APPLICATION SUBMITTAL REQUIREMENTS FOR RESIDENTIAL PLANS

**Two (2) Complete Sets of Plans**, to approved scale: Plot (site) scales; 1"=10', 20' or 30'/ Construction plans approved scales; 1/4" or 1/8"=1'0". Minimum size of 11 x 17 inch paper, with plan check deposit. Each set of plans must have an original signature of the person responsible for plan design and include the following:

1. **Plot plan** drawn to approved scale showing lot size, setbacks, north arrow, all existing and proposed structures and location of any easements and utilities;
  2. **Foundation plan** with foundation details and flood zone requirements, when applicable;
  3. **Floor plans** identifying all rooms, size and use, window and door sizes, and electrical, mechanical and plumbing locations. *If adding to existing structure, provide existing and proposed floor plans;*
  4. **Roof plan** (if unconventional roof, provide truss calculations with wet stamps). The Architect or Engineer of record shall indicate their approval by wet signing both sets of roof truss calculations and drawings;
  5. **Framing plans with framing details and cross section.** (If structure is unconventionally framed **or** is at Lake Tahoe, provide wet stamped structural calculations and correlating stamps on structural plans);
  6. **Building elevations** showing height from natural grade to peak of roof, all sides of structure. *If adding to existing structure, provide existing and proposed elevations.*
  7. **Heat loss** calculations (REScheck);
  8. **Installation specifications** of fireplaces, woodstoves, heating units, etc;
  9. **If the construction is located within a primary or X-shaded flood zone** as shown on the Flood Insurance Rate Maps (FIRM) provided by FEMA, show topographic lines and indicate elevation of natural grade at each corner of structure, and indicate lowest floor elevation. (**NOTE:** In this instance, a separate *Floodplain Development* application must be submitted concurrently with the Building Permit application.
  10. **If project is located within the Lake Tahoe Basin**, TRPA approval Qualified Exempt or Exempt must be indicated on the plans by their **original** stamp and/or applicable approved TRPA permit.
- ☐ **Septic application** (if applicable) with two (2) *additional plot plans* (per septic requirements) **or**,
- ☐ **If structure is to be connected to community sewer/water**, a copy of approval or receipt indicating payment of all sewer and water fees shall be submitted prior to permit issuance. Douglas County Sewer and Water districts require an application be filled out at time of submittal and payment is due upon issuance of the permit.

***All Architects, Engineers, and Contractors shall be licensed in the  
STATE OF NEVADA***



# Douglas County Community Development RESIDENTIAL BUILDING PERMIT APPLICATION

Permit Number

Permit Type

Submittal Date

Assessor's Parcel #		Proposed Construction Description		Valuation
Jobsite Street Address				<b>FLOOD ZONE DESIGNATION</b>
Owner	Owner's Name			Phone Number
	Mailing Address			
	City	State	Zip Code	
Applicant	Applicant's Name			Phone Number
	Mailing Address			
	City	State	Zip Code	
Engineer	Engineer or Architect's Name			Nevada License Number
	Mailing Address			Phone Number
	City	State	Zip Code	
Contractor	Contractor's Name or "Owner/Builder"			Nevada License #/Limit Amount
	Mailing Address			Phone Number
	City	State	Zip Code	

I will save, indemnify, and keep harmless the COUNTY OF DOUGLAS, its officers, employees, and agents against all liabilities, judgments, costs, and expenses which may accrue against them in consequence of the granting of this permit, inspections, or use of any on-site or off-site improvements placed by virtue hereof, and will in all things strictly comply with all applicable rules, ordinances, and laws. Signature constitutes an attestation by the owner that application complies with all covenants, conditions, and restrictions.

Applicant's Signature

Date:

Sewer/Water	<b>PROJECT LOCATION</b>		<b>(Check Applicable Systems)</b>	
	Town of:	Water Service Area:	<b>Water</b>	
			Well <input type="checkbox"/>	Community Water <input type="checkbox"/>
	General Improvement District:	Sewer Service Area:	<b>Sewer</b>	
Septic <input type="checkbox"/>			Community Sewer <input type="checkbox"/>	

FOR OFFICE USE ONLY	Deposit Amount:		Receipt Number:		<b>BUILDING PERMIT FEES</b>	
	Outside PC	Over/Counter	Area Code	Valuation (Check Limit)	Permit Fee:	
	Roof Material		Square Footage	RCT Park:	Plan Check Fee:	
	Taken In By:			RCT School:	Septic Fee:	
	COMMENTS:			RCT Road:	Other (Specify)	
					TOTAL FEES:	
				Fee Calc'd By:	FEES DUE:	